



PARENT CENTER AGREEMENT

This is to state that I have received the parent handbook of Cool Spring Child Care Center and that I understand the guidelines and procedures involved in the enrollment of my child in the center.

I understand that I will pay \$75.00 to register my child (this is an annual fee and is not refundable).

I understand that I will pay the weekly or monthly fee according to the rates that apply during the time that my child is enrolled and that payments are due on each Friday for the following week or the last day of the month for the following month.

I understand that I will pay the regular weekly fee regardless of whether my child attends the center. No exceptions are given for illness, holidays, snow days, etc. except for the following:

I will get one vacation week per year (September-August) after my child has been enrolled in the center for six months (for year round children only).

If my child does not attend the center the week before Labor Day, I do not have to pay for this week (in addition to a vacation week).

If my child attends the center the week before Labor Day, I will pay a prorated fee due to the center being closed the Friday prior to Labor Day. (Please note that this is the only time weekly rates are prorated.)

I understand that the center closes for the following holidays (if a holiday falls on a Saturday the center will close on Friday; if a holiday falls on a Sunday the center will close on a Monday—an exception may be made for Christmas and New Year's Day)

Holidays
Labor Day
Thanksgiving Day and the day after Thanksgiving Day
2 Days at Christmas—to be determined in January each year
New Year's Day
Memorial Day
Independence Day
Friday prior to Labor Day for a teacher workday*

*The week before Labor Day is prorated because this is not a typical holiday for working parents.

I agree to comply with the guidelines and procedures of the center as outlined in the INFORMATION AND GUIDELINES FOR PARENTS.

Signature of Father or Guardian

Date

Signature of Mother or Guardian

Date